



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	2018-05-08 10:05 - School Board Operational Meeting
<b>AGENDA ITEM</b>	ITEMS
<b>CATEGORY</b>	EE. OFFICE OF STRATEGY & OPERATIONS
<b>DEPARTMENT</b>	Procurement & Warehousing Services

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Time</b>	
<b>Open Agenda</b>	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

**ITEM No.:**  
EE-14.

**TITLE:**  
Recommendation of \$500,000 or Less - 18-140V - Live Closed Captioning Services

**REQUESTED ACTION:**  
Approve the recommendation to award the above Invitation to Bid (ITB). Contract term: July 1, 2018 through June 30, 2021, 3 Years; User Department: BECON; Award Amount: \$100,320; Awarded Vendor(s): Vitac Corporation; Aberdeen Captioning Inc; Small/Minority/Women Business Enterprise Vendor(s): None.

**SUMMARY EXPLANATION AND BACKGROUND:**  
The School Board of Broward County, Florida (SBBC), received four (4) bids for ITB 18-140V Live Closed Captioning Services. This Bid allows SBBC to receive closed captioning (CC) services for all webcasts and broadcasts of School Board meetings and workshops. Awardee(s) is to provide real-time CC for all video content and live streaming available to the public.  
A copy of the bid document is available online at: [http://www.broward.k12.fl.us/supply/agenda/18-140V\\_LiveClosedCaptioningServices.pdf](http://www.broward.k12.fl.us/supply/agenda/18-140V_LiveClosedCaptioningServices.pdf)

**SCHOOL BOARD GOALS:**

Goal 1: High Quality Instruction     Goal 2: Continuous Improvement     Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The estimated financial impact to the District will be \$100,320. The funding source will come from the department's operating budget. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Recommendation Tabulation

**BOARD ACTION:**

(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Rick Reynolds	Phone: 754-321-1000
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Approved In Open Board Meeting On: \_\_\_\_\_

By: \_\_\_\_\_  
School Board Chair